

**PEABODY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
October 12, 2022**

The Library Board of Trustees met at 6:00 p.m. with the following in attendance: Chris Bechtold, Nicki Baker, Greg Hockemeyer, Carmen Bross, Lori Shipman, Mark Parker, Spencer Mize and Director Mary Colcord.

**2023 BUDGET ADOPTION**

**A motion to approve the 2023 Peabody Public Library budget was made by Chris Bechtold. Seconded by Mark Parker. Motion carried and budget is adopted.**

**CALL TO ORDER**

The regular business meeting was called to order by President Greg Hockemeyer.

**MINUTES**

Minutes of the regular August Board meeting were approved.

**A motion to approve was made by Nicki Baker. Seconded by Chris Bechtold. Motion carried.**

Minutes of the September special meeting were approved.

**A motion to approve was made by Chris Bechtold. Seconded by Mark Parker. Motion carried.**

**OLD BUSINESS**

**A motion to approve donation of outdated computers and equipment to Goodwill was made by Carmen Bross. Seconded by Spencer Mize. Motion carried.**

**A motion to approve the proposed personnel policy changes was made by Chris Bechtold. Seconded by Carmen Bross. Motion carried.**

**A motion to approve the Strategic Plan with corrections/changes discussed was made by Nicki Baker. Seconded by Mark Parker. Motion carried.**

A decision to use Positive Pay for the checking account was tabled until Mary can have Dave Smith from Star Financial come to the board meeting to give additional information.

There was discussion on the request from John Keister to increase the director pay scale to attract more candidates for the position. It was decided to keep the pay scale at the current advertised salary.

## **REPORTS FROM COMMITTEES AND DIRECTOR**

### **DIRECTOR'S REPORT**

There was discussion on whether the staff member who has contracted with the library to do the marketing should sign a conflict-of-interest disclosure. It was decided it was not necessary to sign a disclosure.

**A motion was made to not require a conflict-of-interest disclosure be signed by Lori Shipman. Seconded by Chris Bechtold. Motion carried.**

Hodges Property Management has removed the trees by the chiller.

There were issues with the new hotspot monthly data limits. The hotspots are now being rotated and tracked so the monthly data threshold is not exceeded.

The new Adult Services Professional Assistant is Micheala Golden. Mary shared that the library is now at the same staffing level as before Covid.

The Parkview Employee Assistance program and the different levels offered was discussed. It was decided to go with the premium program with an annual fee of \$1900.00 for the first year and evaluate usage for future years.

**A motion to approve the EAP at \$1900.00 for the first year was made by Chris Bechtold. Seconded by Spencer Mize. Motion carried.**

Mary advised the board of the recent bed bug issue and that library privileges were revoked since it was a second occurrence. It was asked if this also would include digital access and whether there was a way to still allow this service. Mary will check to see if and how that could be allowed.

### **CLAIMS**

**A motion to approve the September claims was made by Chris Bechtold. Seconded by Carmen Bross. Motion carried.**

**A motion to approve thew October claims was made by Lori Shipman. Seconded by Nicki Baker. Motion carried.**

### **ADJOURNMENT**

**Carmen Bross moved to adjourn. Seconded by Mark Parker. Motion carried.**

Respectfully submitted,

Carmen Bross, Secretary