

**PEABODY PUBLIC LIBRARY
BOARD OF TRUSTEES
February 8, 2023**

The Library Board of Trustees met at 6:00 p.m. with the following in attendance: Greg Hockemeyer, Carmen Bross, Lori Shipman, Chris Bechtold, Spencer Mize, Mark Parker and Director Michel Ashby.

CALL TO ORDER

The regular business meeting was called to order by President Greg Hockemeyer.

MINUTES

Minutes of the regular January Board meeting were approved.

**A motion to approve was made by Chris
Bechtold. Seconded by Mark Parker.
Motion carried.**

Minutes of the January Board of Finance meeting were approved.

**A motion to approve was made by Chris
Bechtold. Seconded by Spencer Mize.
Motion carried.**

2022 LIBRARY ANNUAL REPORT

**A motion to approve the 2022 Library Annual
Report was made by Carmen Bross.
Seconded by Lori Shipman.
Motion carried.**

REPORTS FROM COMMITTEES AND DIRECTOR

DIRECTOR'S REPORT

Mike discussed some of the changes/adjustments he is looking at making. These include changes to the Information desk, circulation of reusable bags, and expanding student cards to include teachers.

The Cyber Liability coverage has been taken care of. The library will have coverage through Cowbell Cyber.

The computer lab computers which were due to be replaced this year have been replaced. There were also some laptops that were having issues and were out of warranty that have also been replaced. There was discussion of donating the old computers to Passages and Faith Christian school instead of Goodwill.

The marketing for the move to Fine Free has started and will be continuing through various avenues.

Some library items are being rebranded into the Library of Things to make it easier for patrons to understand which items will still receive overdue fines.

Mike gave a presentation on the library at the weekly Rotary Club meeting. The Club presented him with a \$500 donation to the library.

The meeting room liability form is being reformatted in hopes that it will help in the understanding of our meeting room policy and rules. There was a suggestion to possibly post some of the rules in the meeting rooms.

ENA is working on a proposal to increase and improve service, along with updating the phones.

Mike received a quote from DC Exteriors for replacing the gutters on the building. It was decided to wait until the MKM study is complete to move forward on this.

Darla Lepley's last day with the library will be February 24, Maddy Grable will be Darla's replacement as Circulation supervisor. Mike is hoping to hire 2 new staff to replace Maddy's hours, a 28 hour per week Youth Services position and a 24 hour per week Technical Services position.

CLAIMS

A motion to approve the January claims was made by Lori Shipman. Seconded by Carmen Bross. Motion carried.

ADJOURNMENT

Board meeting was adjourned.

Respectfully submitted,

Carmen Bross, Secretary