

**PEABODY PUBLIC LIBRARY
BOARD OF TRUSTEES
October 11, 2023**

The Library Board of Trustees met at 6:00 p.m. with the following in attendance: Greg Hockemeyer, Spencer Mize, Carmen Bross, Chris Bechtold, Lori Shipman, Mark Parker and Director Michael Ashby.

CALL TO ORDER

The regular business meeting was called to order by President Greg Hockemeyer.

MINUTES

Minutes of the regular September Board meeting were approved.

**A motion to approve was made by Carmen Bross.
Seconded by Spencer Mize. Motion carried.**

DISCUSSION

Carmen shared her experience with the listening tour she took recently at the library. She was very impressed with the incredible staff and feels they are what makes the library.

Staff development proposal – Mike requested to close the library for a half day each quarter for staff development so all staff could attend at the same time.

**A motion to close for up to a half day each quarter in
2024 for staff development was made by Spencer Mize.
Seconded by Chris Bechtold. Motion carried.**

The 2024 salary schedule was discussed.

**A motion to approve the 2024 salary schedule was
made by Carmen Bross. Seconded by Mark Parker.
Motion carried.**

There was discussion about moving the date of the February 2024 Board of Trustees meeting since it falls on Ash Wednesday.

A motion to move the February 2024 Board of Trustees meeting to the first Wednesday, February 7 at 6pm was made by Carmen Bross. Seconded by Spencer Mize. Motion carried.

Reciprocal borrowing agreement with Churubusco Public Library was discussed.

A motion to execute the proposed agreement to establish reciprocal borrowing with Churubusco Public Library was made by Lori Shipman. Seconded by Carmen Bross. Motion carried.

DIRECTOR'S REPORT

Mike gave an update on building projects. The new drinking fountains have been installed and just need some touch up paint to finish. The quote for gutters from Homeland Gutters was accepted and will be installed in the next few weeks. The quote for LED lights from Kissinger Electric was accepted and installation will be scheduled soon.

Evergreen Indiana has recently entered into an agreement with Aspen Discovery which is a new layer for card catalog searches. Mike gave a brief explanation of how it will work.

CLAIMS

There were a few questions regarding claims. There was a question about some of the amounts on the Amazon claim for (199.99). These were the amounts refunded due to items being returned to Amazon. It was asked what the Chem Dry invoice was for and Mike advised it was for carpet cleaning. The other question was regarding the \$1000.00 invoice for face painting, which is for services that are going to be provided at the Fall Festival on October 14.

A motion to approve the October claims was made by Chris Bechtold. Seconded by Mark Parker. Motion carried.

ADJOURNMENT

A motion to adjourn was made by Carmen Bross. Seconded by Spencer Mize. Motion carried.

Respectfully submitted,

Carmen Bross, Secretary